

**ALABAMA STATE BOARD OF PHARMACY
EMERGENCY BUSINESS MEETING VIA VIDEOCONFERENCE
MEETING MINUTES
July 13, 2020**

President Ralph Sorrell called the July 13, 2020, emergency meeting of the Alabama State Board of Pharmacy to order at 11:00 a.m. to conduct necessary business and determined a quorum was present. The emergency meeting was held via WebEx videoconference.

The following Board members were present either in person or via virtual videoconference:

Ralph E. Sorrell	President
Brenda R. Denson	Vice President
Chris Phung	Treasurer
Rob Colburn	Member
Christy K. Garmon	Member
Jim Ward	Board Attorney

Other Alabama Board of Pharmacy staff members present were:

Donna C. Yeatman, Executive Secretary
Dr. Cristal Anderson, Dir. of Compliance
Edward R. Braden, Chief Drug Investigator
Wendy Passmore, Operations Manager
Terry Lawrence, IT/Licensing Manager

Members of the public present were:

Danielle Cole	Laura Matthews
Dylan Shadinger	Lauren Paul
Gary Mount	Richard Palombo
Julie Lasseigne	Roland Naseman
Jeenu Phillip	Stanley Foster
Ronda Lacey	Kimberly Whitt
Rachel Weaver	Rose (no last name)
LeeAnn Goodson	Aashika (no last name)
Kelli Newman	Hunter (no last name)
Johnny Garcia	Kellye (no last name)
Yvette Austin	

1. MOTION TO ADOPT AGENDA

President Sorrell called for a motion to adopt the agenda. A motion to adopt the agenda was made by Dr. Denson and seconded by Mr. Colburn. A vote was taken and the motion to adopt the agenda passed with aye votes from Dr. Garmon, Dr. Denson, and Mr. Colburn.

2. SECRETARY'S REPORT

Donna Yeatman gave the Executive Secretary's report, which consisted of the following:

- Ms. Yeatman stated that the meeting is being conducted in accordance with Governor Ivey's proclamation for open meetings to address matters necessary to respond to COVID-19 and perform essential minimum functions of the Board and in compliance with the requirements for emergency meetings.
- The Board is working with the Department of Finance-Procurement Division to remodel the bathrooms. An architect has been identified and is working on the design process.
- The Board needs a second bid for the flagpole outside the building.
- Forms for a change of supervising pharmacist and/or a temporary change of supervising pharmacist can be accessed on the website, www.albop.com. Choose Application and Forms on the right side of the webpage and then underneath Pharmacists, In-State Pharmacies or Nonresident Pharmacies, choose Change of Supervising Pharmacist. Additionally, a link has been added under each category for individuals or entities to request a duplicate copy of any license or permit they may need.
- Approved technician training programs are listed on the Board's website. Access to that is through www.albop.com. Choose the drop-down link at the top that says Quick Links, select the Board Approved Technician Training Programs. Any websites that are applicable to those training programs are now available also beside the name of the program. For programs sponsored by chain pharmacies or institutions, the technician will need to be employed by that company and obtain access through their employer.
- The lighting project is complete.
- The Board conducted interviews of candidates for a position in the licensing department. Starla Gamble began with the Board last week and is making a smooth transition into that position.
- Effective January 1, 2020, newly registered technicians were required to complete a Board-approved training program within six months of their registration. Due to the coronavirus pandemic, that deadline has been extended to December 31, 2020. Technicians that have completed their training should print and complete the technician training verification document from the website and send it to ahuntley@albop.com. Once that documentation is received, the technician will receive a certificate from the Board recognizing the completion of required training.

- The Board completed interviews for Auburn University and Samford University graduates, as well as reciprocity and other schools of pharmacy graduates last month. This was accomplished in compliance with social distancing guidelines and Ms. Yeatman appreciates the Board members participating and being flexible during this time to insure the Board continues business as usual.
- Alabama continues to operate under a state of emergency. Therefore, all the guidelines regarding scheduled medications and exceptions that have been approved by the Board are still in place until that state of emergency is withdrawn.
- The Board of Pharmacy was to host Maltagon this year in October. However, due to COVID-19 and other states' travel restrictions, ALBOP's hosting of Maltagon has been moved to October 17-20, 2021, at The Lodge at Gulf State Park in Gulf Shores, Alabama.
- Ms. Yeatman thanked Jim Ward and Scott Daniel for completing the survey of pharmacy law for NABP. It is a somewhat arduous process and she appreciates their willingness to insure that NABP is updated and has the current Alabama regulations.
- The hearing and case update will be reported at the regularly scheduled meeting on July 22, 2020.
- The Board had an employee test positive for COVID. When that happened, the building was closed and a full sanitization of the building was conducted. There will now be a monthly sanitization of the building in an effort to contain any possibility of COVID spread. Ms. Yeatman will publish a schedule of cleaning so the staff will not be in the building while it is taking place.

3. OLD BUSINESS

- There are several outstanding proposed amended rules and a pending new rule. Comments concerning any of these changes can be submitted to the Alabama Board of Pharmacy office in writing via fax or email to Wendy Passmore (wpassmore@albop.com) no later than July 15, 2020. The proposed amended and new rules are as follows:
 - Rule 680-X-3-.03, Time and Method of Payment; Renewal and Non-Disciplinary Renewal and Non-Disciplinary Penalty for Late Renewal of Controlled Substances Permit
 - Rule 680-X-2-.04, Prescription Department Technical Equipment
 - Rule 680-X-2-.14, The Role of Technicians in Pharmacies in Alabama
 - Rule 680-X-2-.23, Drug Manufacturers; Wholesale Distributors
 - Rule 680-X-2-.37, Continuing Education for Pharmacy Technicians
 - Rule 680-X-2-.45, Noncontrolled Prescription Requirements

The public hearings will be held July 22, 2020. Please have comments submitted by July 15, 2020.

4. EXECUTIVE SESSION

A motion was made by Dr. Denson and seconded by Mr. Colburn to retire into executive session. Mr. Ward certified that one of the reasons for the executive session is to discuss pending cases before the Board. An individual voice vote was taken and the motion to retire into executive session passed unanimously. Executive session began at 11:16 a.m. and the meeting resumed its public meeting status at 2:04 p.m.

5. ADJOURN

A motion was made by Dr. Denson and seconded by Mr. Colburn to adjourn the meeting. A vote was taken and the motion to adjourn the meeting passed with aye votes from Mr. Colburn, Dr. Garmon, and Mr. Phung. The meeting was adjourned at 2:05 p.m.

Donna Yeatman
Executive Secretary
Alabama Board of Pharmacy

By: /s/ Sheri G. Connelly
Sheri G. Connelly, Recorder
July 13, 2020